



Let your career SOAR with Wildlife Rescue!

Are you interested in being part of a PURPOSE-DRIVEN team with a passion for animals and wildlife?
Do you want to join a fast-growing organization making a big impact in BC?

We are looking for a **Advancement Manager** to join our team.

In this dynamic role, you are encouraged to bring your energetic self to work every day, where you can make a big impact in the lives of British Columbia's wildlife.

Wildlife Rescue values work-life balance;
we offer numerous values-driven employee perks and benefits to support our employees in being their best selves both in and out of the workplace

Position Profile:

The Advancement Manager is a full time, 40 hour per week, permanent position, responsible for leading the direction of Wildlife Rescue's robust Fund Development program.

Salary: \$64,000 - \$68,000 annual

Who YOU are:

You embrace the opportunity to bring new ideas and innovative approaches to a not-for-profit driven by our Mission, Vision and Values which we live and breathe every day.

Who WE are:

Established in 1979, Wildlife Rescue Association of BC is a leader in the rehabilitation of wild animals and is committed to educating the public on how to coexist peacefully with wildlife. Located in Burnaby, BC, we are western Canada's busiest wildlife rehabilitation centre, with an average of over 6,000 animal patients admitted each year.

The Wildlife Rescue Association of BC is located on the ancestral and unceded homelands of the hən̓ə̱mí̱əm and Skwxwú7mesh speaking peoples. We are grateful for the opportunity to be on this beautiful, shared territory.

Employee Perks and Benefits:

- Professional development funding and opportunities for career growth
- 3 weeks paid vacation to start
- A competitive extended medical and dental benefits plan, which includes:
 - Teledoc medical services
 - Employee Life insurance
 - Travel protection outside of Canada
 - Access to Mental Health services including counselling, psychotherapy, and more

Highlight of Key Responsibilities

- Lead and supervise the day-to-day activities of the Fund Development department consisting of a diverse team of communications, marketing, and fundraising professionals
- Develop annual and multi-year plans to achieve fundraising goals and objectives
- In collaboration with the Co-Executive Director, create and monitor the annual Fund Development budget
- Oversee initiatives, and regularly evaluate planned activities, in order to measure success, make recommendations, and effectively communicate to the Executive team for presentation to the Board of Directors, Membership, and other stakeholders
- Manage high-value relationships
- Cultivate talent within the Fund Development team and explore opportunities for growth
- Act as a senior leader within the organization
- Work closely with management from all departments to develop and maintain collaborative practices that support each department's needs
- Provide additional support as needed for all fund development activities

Key Qualifications & Experience

- Minimum 5 years of fundraising experience in a nonprofit setting
- Minimum 2 years of management experience with the ability to lead and motivate other in a remote team environment
- Knowledge in developing, maintaining, and monitoring a program budget, and the ability to report back on KPIS and program milestones
- Exceptional interpersonal skills with the ability to foster meaningful relationships with external stakeholders
- Excellent organization and time management skills with the capacity to be highly adaptable to changing priorities
- Exceptional proofreading, editing, and writing skills
- Proficiency with Salesforce CRM database, or similar
- Fundamental knowledge of Microsoft Office suite including Word and Excel
- Certified Fund Raising Executive (CFRE) designation an asset
- OR the right combination of skills and experience—we are looking for the right fit for our team and encourage all interested candidates to apply.

Note:

- All candidates must be willing to submit proof of current tetanus and COVID-19 vaccination and to obtain criminal record check as per policy.
- WRA is an Equal Opportunity Employer committed to Diversity, Equity and Inclusion; It is WRA's policy to provide equal opportunity for all qualified employees and applicants for employment without regard to race, colour, religion or creed, gender, age, disability, national origin, language, political belief, criminal record, pregnancy, marital status or sexual orientation. Reasonable accommodation will be made for persons with disabilities. This policy applies to hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training. If you need assistance or an accommodation, you may contact us at recruitment@wildliferescue.ca.

To Apply

Submit your cover letter and resume together in a single pdf file using our online form.

<https://app.smartsheet.com/b/form/87044d64de674b0a943fb3267f77bd4b>

If you have any questions, please feel free to contact us at recruitment@wildliferescue.ca