



Wildlife Rescue Dispatcher

Hours: 32 - 40 hours/week

Dates: 6 - 16 weeks contracts, between April 25th – September 3rd, 2022

Pay: \$15.20/hour (\$15.65/hour per June 1st)

Closing: once all positions have been filled

Want to make a difference for wildlife?

Do you thrive on interacting with others?

Join our team and make a difference for thousands of injured and orphaned baby birds this summer!

We are seeking enthusiastic, hard-working, and outgoing people (aged 15-30) to act as the front line for Wildlife Rescue. In this role, team members will support the public with wildlife inquiries and coordinate the arrival of rescued wildlife to the on-site hospital for treatment and care.

Established in 1979, Wildlife Rescue Association of BC is a leader in the rehabilitation of wild animals and is committed to educating the public on how to coexist peacefully with wildlife. Located in Burnaby, BC, we are western Canada's busiest wildlife rehabilitation centre, with over 6,000 animal patients and 30,000 phone calls coming into the Wildlife Support Centre each year.

Key Responsibilities

- Work within a small, dedicated team of staff and volunteers to respond to 200+ incoming calls per day on the Wildlife Hotline
- Provide direction and education to members of the public regarding injured and orphaned wildlife
- Use software to dispatch volunteers across the Lower Mainland to provide transportation of injured wildlife to the Wildlife Rescue hospital in a timely manner
- Assess scenarios and coordinate volunteer teams to respond to situations where wildlife is at risk
- Meticulously record patient information
- Track, monitor and triage calls and wildlife situations using a specialized database
- Additional projects as needed

Positions are made available through the federal Canada Summer Jobs program, administered by Service Canada. To be eligible, applicants MUST:

- Be between 15 and 30 years of age at the start of employment;

- Be a Canadian citizen, permanent resident or person to whom refugee protection has been conferred under the Immigration & Refugee Protection Act for the duration of the employment; and
- Have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial legislation and regulations.

We want to hear from you if you have the following qualifications:

- Excellent communication, organization and time management skills
- Ability to prioritize and solve problems with resources provided
- A willingness to take initiative and work independently
- Basic computer skills (preferred MS Office and database experience)
- Patience and compassion
- Passion for wildlife and alignment with Wildlife Rescue values
- Able to work 4-5 days per week including weekends, evenings and holidays
- Reliable transportation to Wildlife Rescue (includes public transportation)
- Willingness to work on-site and from home during the COVID-19 pandemic and abide by safety protocols
- Proof of COVID-19 vaccination

The benefits of joining our team:

- meaningful employment that will have a measurable impact in your community
- participation in a dedicated team who shares your passion for wildlife
- a supportive and positive workplace culture with unending opportunities to grow and learn
- a flexible work environment, with some shifts able to be completed from home once adequate training has been completed
- ongoing employment opportunities – all of our permanent Support Centre employees were first hired through the Canada Summer Jobs program!

To Apply

Submit your cover letter and resume together in a single pdf file using our online form. Applications for more than one position at Wildlife Rescue are accepted.

As part of our hiring process, you are required to answer a few preliminary questions. Please click on the link below to complete the form. Once completed, hit the “Submit” button at the end of the form. All candidates are required to complete this form in order to move forward in the competition. Failure to do so will result in your application remaining incomplete.

[Preliminary Application Questions:](https://app.smartsheet.com/b/form/bc23cb842dea467bb924765e4cd36955)

<https://app.smartsheet.com/b/form/bc23cb842dea467bb924765e4cd36955>

Please be advised that **only short-listed candidates will be contacted** for interviews, but Wildlife Rescue would like to thank all applicants in advance for their interest.

Learn more about this position from a previous Wildlife Rescue Dispatcher [here:](https://www.wildliferescue.ca/2021/02/15/wildlife-helpline-assistant/)
<https://www.wildliferescue.ca/2021/02/15/wildlife-helpline-assistant/>