



Position: Wildlife Care Assistant
Hours: 32 hours/week
Weeks: 16 weeks contracts,
Start dates: between vary July 1st, 2021- September 19th, 2021
Pay: \$15.20
Closing: once filled

Enjoy working in a fast-paced environment?

Want to make a difference for wildlife? Are you a team player?

This position offers experience in all aspects of rehabilitation from education to medical treatments, rescue planning and release! Wildlife care assistants will develop their skills in basic animal care, bird physiology, fluid therapy, restraint/handling, wound management, bird identification, species specific behaviors and rescue procedures and protocols.

We are seeking enthusiastic, hard-working applicants for the position of Wildlife Care Assistant to perform essential daily animal care, coordinate rescues and releases and maintenance duties in our Wildlife Hospital. We are looking for young people to work alongside our staff and volunteers and help keep our Hospital in operation 7 days a week.

Established in 1979, Wildlife Rescue Association of BC is a leader in the rehabilitation of wild animals in the urban environment and is committed to educating the public on how to coexist peacefully with urban wildlife. We are BC's busiest wildlife rehabilitation centre, with over 4,600 animal 'clients' and 24,000 phone calls coming into the Wildlife Support Centre each year. We are located in the beautiful Burnaby Lake Park in Burnaby, BC.

Positions are made available through the federal Canada Summer Jobs program, administered by Service Canada.

To be eligible, applicants MUST:

- Be between 15 and 30 years of age at the start of employment;
- Be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration & Refugee Protection Act for the duration of the employment; and
- Have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial legislation and regulations.

Responsibilities Animal Care

- For early start dates the overall care for nestling and fledgling songbirds from feeding and cleaning, to the daily health checks and reporting to staff
- Cleaning cages and aviaries of other wildlife patients
- Setting up habitats for both indoor and outdoor animals
- Assisting with training and guidance for volunteers and practicum students
- Cleaning and disinfecting equipment
- Facility clean-up and inventory control
- Preparing diets and feedings
- Assisting senior staff with medical care of wildlife patients
- Meticulous record keeping of individual wildlife patients
- Communication with colleagues on progress, issues and supplies
- Assist in collection, distribution and storage of in-kind donations
- Time management during the day and preparation for the next day
- Assist the communications team with researching and writing educational pieces for improved care, the website, newsletters and social media.

Responsibilities Wildlife Rescue, and Release

- Represent Wildlife Rescue in a positive manner as the first point of contact to the public
- Provide direction and education to members of the public regarding injured or orphaned wildlife, species-specific behaviours and common human-wildlife conflicts
- Work with the team to assess wildlife cases need for treatment and care
- Grow and maintain relationships with partner organizations
- Use the volunteer database to dispatch transport volunteers who provide daily transportation of injured and orphaned wildlife to Wildlife Rescue
- Use mapping software to coordinate rescue volunteer teams responding to high-risk situations
- Follow precise data collection procedures when collecting pertinent information and paperwork for wildlife intakes
- Track and monitor all calls and wildlife situations using the helpline database
- Enter all incoming patient information into the wildlife medical database for communication and tracking purposes

Additional Responsibilities

- Support and train volunteer as necessary
- Assist the communications team with researching and writing educational pieces for improved care, the website, newsletters and social media
- Assist with other administrative projects as necessary

Requirements

We want to hear from you if you have the following *essential* qualifications:

- Animal handling experience
- Experience working in a fast-paced, dynamic environment (e.g. retail, restaurant)
- Excellent communication skills
- High emotional intelligence

- Basic computer skills including use of MS Office programs
- Good organization and time management
- Ability to prioritize and solve problems with resources provided
- A willingness to take initiative and work independently
- Ability to quickly learn and navigate new information
- Ability to follow strict protocols and operating procedures
- Open availability (able to work four 8-hour shifts per week, which may include evenings, weekends and statutory holidays)
- Reliability
- Good physical stamina and health
- Patience and the ability to work independently as well as in a team
- Comfortable around small birds and mammals
- Proof of current tetanus vaccination
- Willingness to obtain criminal record check
- Reliable transportation to Wildlife Rescue
- Willingness to work on-site during the COVID-19 pandemic and abide by safety protocols

Our *ideal candidate* may have some or all of the following qualifications:

- Previous animal related work or volunteer experience
- Completion, currently enrolled in, or planning to take an animal/wildlife related training or education program, (Biology, Veterinary, Ecology, Conservation, or other related fields)
- Leadership experience
- Interest in developing and learning new skills
- Writing skills
- Basic knowledge of using word and excel, willing to use our online platform for communication
- Knowledge of wildlife and animal behaviour
- Interest in pursuing a career in wildlife rehabilitation

Training

- Basic Animal Care, handling and husbandry training
- Health and safety training
- Specific training on Nestling and Fledgling care
- Task specific training for medical care and species specific care
- Training for specific databases and computer programs used
- Mentorship and continuous training provided by staff and volunteers

Benefits

- Be part of a small team who shares your passion for wildlife
- Increased knowledge of local species identification, natural history, anatomy, and ecology
- Expand knowledge and skills in animal care and husbandry

- Receive ongoing training in species-specific and seasonal wildlife behaviours, care, injuries, nutrition and zoonotic diseases
- Learn about the field of rehabilitation and network with other animal care centres in the Lower Mainland
- For some, this is the first step toward a career in wildlife rehabilitation or other animal care fields
- Build your resume!

To Apply

Submit your cover letter and resume together in a single pdf file using our online form. Applications for more than one position at Wildlife Rescue are accepted.

As part of our hiring process, you are required to answer a few preliminary questions. Please click on the link below to complete the form. Once completed, hit the “Submit” button at the end of the form. All candidates are required to complete this form in order to move forward in the competition. Failure to do so will result in your application remaining incomplete.

Preliminary Application Questions:

<https://app.smartsheet.com/b/form/13a830f0e2a0428191fd9c00d9b0a4ca>

Please be advised that **only short-listed candidates will be contacted** for interviews, but Wildlife Rescue would like to thank all applicants in advance for their interest.