



Position: Wildlife Helpline & Rescue Assistant
Hours: 30 hours/week (7.5-hour days, 4 days per week)
Dates: 6 - 16 weeks contracts between May 11th – August 28th
Pay: \$13.85 an hour (\$14.60 from June 1st)
Closing: once filled

Want to make a difference for wildlife? Enjoy talking to people, giving advice, and coordinating activities? Wildlife Rescue is seeking enthusiastic, hard-working Wildlife Helpline & Rescue Assistants to perform essential daily duties at our rehabilitation centre. Come and work alongside staff and volunteers and help keep our Support Centre Department in operation 7 days a week during our very busy baby bird season.

Positions are made available through the federal Canada Summer Jobs program, administered by Service Canada.

To be eligible, applicants MUST:

- Be between 15 and 30 years of age at the start of employment;
- Be a Canadian citizen, permanent resident or person to whom refugee protection has been conferred under the Immigration & Refugee Protection Act for the duration of the employment; and
- Have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial legislation and regulations.

Responsibilities

- Coordinate daily wildlife transports to and from Wildlife Rescue
- Respond to incoming calls on the Wildlife Helpline
- Support volunteers in various roles within the Support Centre
- Grow and maintain relationships with partner organizations
- Provide direction to members of the public regarding injured or orphaned wildlife
- Educate the public on species-specific behaviours of urban wildlife and common human wildlife conflicts
- Arrange releases of rehabilitated animals
- Liaise with hospital staff and volunteers to coordinate releases and updates
- Represent Wildlife Rescue in a positive manner as a first contact to the public
- Follow precise data collection procedures
- Discuss the benefit of donating with finders and members of the public
- Assist in collection, distribution and storage of in-kind donations
- Facility clean-up and inventory control

Requirements

- Experience working in a fast-paced, dynamic environment (e.g. restaurant, retail)
- Excellent communication skills
- Good organization and time management
- Demonstrable passion for animals, preferably wildlife
- Reliability
- Patience and compassion
- Comfort around small birds and mammals
- Able to work 4-5 days per week, which can include weekends

Training

- Introductory training to our systems, protocols and procedures
- Ongoing training and support in species specific and seasonal wildlife behaviours

Benefits

- Join a small team and make a difference for urban wildlife in your community
- Increase your knowledge of local bird species and how to cohabit with urban wildlife
- Expand your knowledge and skills in communications, customer relations, and administration
- Learn about the field of rehabilitation and network with other animal care centres in the Lower Mainland
- Build your resume!

To Apply

Please send a cover letter and resume together in a single pdf file, with your name and the position (WHRA) in the title to recruitment@wildliferescue.ca. Applications for more than 1 position at Wildlife Rescue are accepted. Please state clearly which position(s) you are applying for.

As part of our hiring process, you are required to answer a few preliminary questions. Please click on the link below to complete the form. Once completed, hit the "Submit" button at the end of the form. All candidates are required to complete this form in order to move forward in the competition. Failure to do so will result in your application remaining incomplete.

[Preliminary Application Questions](#)

Please be advised that **only short-listed candidates will be contacted** for interviews, but Wildlife Rescue would like to thank all applicants in advance for their interest.