



**Position:** Team Leader of Wildlife Rehabilitation  
**Hours:** Full time  
**Closing:** Open Until Filled  
**Start date:** ASAP

The WRA Wildlife Rescue Association of BC is recruiting for a Team Leader of Wildlife Rehabilitation (maternity leave cover) from September 2011 until October 2012.

The Team Leader will supervise WRA's wildlife rehabilitation program, and work with the Executive Director (ED) and Animal Care Committee (ACC) to maintain the highest achievable standards of animal care.

#### Responsibilities

- Supervises the daily operation of the wildlife care facilities.
- Manages scheduling of wildlife care staff and monitoring of hours.
- Performs daily animal care duties related to admission, examination, treatment, euthanasia, housing, paperwork, maintenance, monitoring and facility hygiene etc. Provides input on improvements for wildlife care to the ACC.
- On an ongoing basis, directs, trains and evaluates wildlife care staff and monitors volunteers in care facility procedures and rehabilitation techniques by explaining procedures, demonstrating techniques and monitoring applications.
- Oversees a consistent, informed and positive approach by the wildlife care centre team to ensure an environment for the public that is both knowledgeable and welcoming. Responds to related email inquiries from the public and contributes to development of external communication materials. Resolves difficult situations with the public and determines when to consult with the ED.
- Organizes team meetings, regular proactive internal communications and other activities to discuss new cases, resolve issues and generally work to improve the quality of care.
- Provides feedback to team members regarding their performance on an ongoing basis; participates in formal staff evaluation with team members and the ED. Provides oversight in the recruitment of new staff.
- Liaises with veterinary consultants, rehabilitation centres, regulatory agencies and associated partner organizations (e.g., local animal shelters, pathology and diagnostic laboratories) as required.
- Generates comprehensive biweekly reports (including admission and disposition numbers, staffing and facility updates) for the ED.
- Completes annual comprehensive statistical analysis of wildlife admissions database, examining trends, species-specific, injury-specific and age-specific success rates, and generating areas for targeted future improvements.
- Helps to ensure animal care facilities are adequately maintained by identifying and prioritizing projects with input from other staff and volunteers. Liaises with the ED on any projects that require expense authorization.

- Supports wildlife facility grant applications and project development.
- Participates in special events, public presentations and conferences as required.
- Arranges retrieval of supplies, animals and donated items as required.
- Acts as a member of the oil spill response team.
- Acts as staff representative/liaison at Committees of the Board.
- Prepares articles on topics of interest to wildlife rehabilitation, as time permits.
- Provides media consultations regarding animal care issues.

### Qualifications

- Undergraduate degree in animal or health sciences, or Animal Health Technologist Diploma.
- Excellent organizational, interpersonal and leadership skills.
- 3-5 years of related experience, including 1-2 years in a supervisory role.
- Comprehensive medical knowledge (anatomy, physiology, first aid treatment, and ability to assess injury and determine when veterinary assistance is required).
- Sound knowledge of natural history of wildlife of the Pacific Northwest.
- Physically fit – able to move equipment and cages and restrain larger animals.
- Demonstrated experience training and leading a dynamic team.
- Ability to represent the Association in a professional manner.
- Must have valid driver's licence and appropriate transportation.
- Demonstrated computer experience, including basic statistical analyses.
- IWRC Certification is an asset.

### Other requirements

- Work flexible hours and days, including weekends and statutory holidays.
- Be available in emergency situations such as oil spills, on short notice and possibly for extended periods of time.
- Work overtime as required.
- Work indoors and outdoors in all weather conditions.
- Be prepared to come into contact with parasites, zoonotic diseases, dangerous animals, limited permitted radiation (e.g., x-rays), and chemicals (e.g., oil spills).
- Have appropriate vaccinations (e.g., tetanus, rabies).
- Able to carry heavy and awkward cages, equipment and supplies, and work in potentially awkward or hazardous conditions (e.g., kneeling down, climbing into cages, pools etc).

Please submit resume and cover letter to:

Dr. Glenn Boyle  
 Executive Director  
 WRA Wildlife Rescue Association of BC  
 Email: [glenn@wildliferescue.ca](mailto:glenn@wildliferescue.ca)  
 Fax: 604.524.2890  
 Mail: 5216 Glencarin Drive, Burnaby, BC V5B 3C1

Please be advised that **only short-listed candidates will be contacted for interviews**, but WRA thanks all applicants in advance for their interest.